

Terms and Conditions for Payment of Time-Related Tolls (Electronic Vignettes)

I. Basic Provisions

- 1.1. The State Fund for Transport Infrastructure with its registered seat at the address Sokolovská 1955/278, Prague 9, 190 00, Czech Republic, is established by Act No 104/2000, on the State Fund for Transport Infrastructure, as amended.
- 1.2. In accordance with Section 21a(1) of Act No 13/1997, on roads, as in effect from 1 January 2021, the SFDI is obliged to ensure the collection of the Time-Related Tolls; this statutory provision also entitles the SFDI to entrust the collection of Time-Related Tolls to a third party.
- 1.3. The list of toll roads, the use of which is subject to time-based tolling pursuant to Section 20(1) of Act No.13/1997 Coll., on Roads, as in force from 1 January 2021 is set out in Decree of the Ministry of Transport No. 480/2020 Coll., on the use of roads subject to time toll, as amended.

II. Definition of Basic Terms

The following terms used in the Terms and Conditions for the Payment of Time-Related Tolls have the following meanings herein and are capitalised:

"Authorisation Code" means the group of numbers and letters listed on the Proof of Payment. Using the Authorisation Code, it is possible to log in to the Management of Vignettes at edalnice.cz.

"Authorised Conversion" means the complete conversion of a document from paper to digital form, or the complete conversion of a digital document into paper form. A document created by performing a conversion has the same legal effects as a document whose conversion creates output in accordance with Act No 300/2008, on electronic transactions and Authorised Conversion of documents, as amended.

"Call Centre" means a service providing support via email: info@edalnice.cz, Data box ID: ws5mh9w, electronic filing systems: epodatelna@edalnice.cz and telephone: +420 222 266 757, available 24 hours a day.

"Distributor" means a person authorised by SFDI to collect the Time-Related Tolls on the basis of a concluded public contract at physical Points of Sale designated for this purpose by cash or by payment cards commonly accepted in the Czech Republic.

"Type of time toll" means the distinction of the time toll according to Section 21(2) and (3) of Act on Roads, i.e. according to the time period for which the time toll can be paid and the type of vehicle for which the time toll is paid.

“eIDAS” means Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on Electronic Identification and Trust Services for Electronic Transactions in the Internal Market and repealing Directive 1999/93/EC.

“EEA” means the European Economic Area.

“Eco Price” means the price of a Time-Related Toll which concerns a Vehicle powered by natural gas or bio methane in accordance with Section 21(3) of the Act on Roads, the amount of which is determined by implementing legislation of the Act on Roads.

“Electronic Vignette” means a paid Time-Related Toll for a Vehicle, the **payment** of which is recorded under the Vehicle’s Registration Plate Number in the Vehicle Register for the selected period of use of a Toll Road by this Vehicle in accordance with Section 21 of the Act on Roads.

“Electronic Signature” means a recognised Electronic Signature and an advanced Electronic Signature based on a qualified certificate for an Electronic Signature or a qualified Electronic Signature in accordance with Act No 297/2016, on trust services for electronic transactions, as amended.

“Email” means an email address.

“E-shop” means a remote access tool for payment of the time toll by a cashless transfer from the account held by the payment service provider to the relevant SFDI account pursuant to Section 21a(3) of Act on Roads and the implementing legal regulation to Act on Roads in relation to all types of time toll available at edalnice.cz.

“Vehicle Register” means the Vehicle Registration information system in the system of time-related tolls in accordance with Section 21c of the Act on Roads. The Vehicle Register in the Time-Related Toll system is an information system of the public administration, managed by the SFDI.

“Owner” means the person entered in the Register of Road Vehicles who owns a Vehicle.

“Notification” means the possibility of setting-up notifications about the approaching end of a Time-Related Toll’s validity.

“Point of Sale” means a place where the payment of a time toll can be physically made in relation to all types of time tolls. The list of Points of Sale is available at edalnice.cz.

“Exemption” means a road motor vehicle fulfilling the conditions for Exemption from the payment of Time-Related Tolls for the use of a Toll Road in accordance with Section 20a(1) of the Act on Roads.

“Notifier” denotes an individual who requests a change to a Vehicle Licence Plate Number or a refund of a paid time-based charge, who submits a Notification of Exemption or Notification of the Expiry of the Reasons for Exemption, or who exercises their rights related to the processing of personal data.

“Validity of a Time-Related Toll” means the time period for which a Time-Related Toll is paid in accordance with Section 21(2) of the Act on Roads.

“SHA Fee Arrangement” means that a payer is charged the Czech National Bank's prices and the recipient pays the fees of the recipient's bank and any fees of intermediary banks. The payment may therefore be reduced by the fees of intermediary banks. However, this does not apply to payments to foreign countries in EU/EEA currencies and payments to EU/EEA countries, where the payment is always credited to the recipient's bank account in full.

“Confirmation of Payment” or “Payment Confirmation” means the SFDI’s confirmation of Payment of a Time-Related Toll in the Vehicle Register, containing the requisites under Section 21a(4) of the Act on Roads and its implementing legislation.

“Operator” means a person registered in the Register of Road Vehicles who does not necessarily own a Vehicle, but who actually drives and runs it with the consent of the Owner.

“Self-Service Kiosk” means a place where the payment of the time toll can be physically made through a self-service machine pursuant to Section 21a(3) of Act on Roads and the implementing legal regulation to Act on Roads in relation to all types of time toll, a list of which is available at edalnice.cz.

“SEPA Payment” is a payment within the Single Euro Payments Area in the European Union and EEA countries.

“SEPA Countries” are countries where SEPA payments are enabled.

“List of Points of Sale” means a list of all Points of Sale available by remote access at edalnice.cz.

“SFDI” means the State Fund for Transport Infrastructure with its registered seat at the address Sokolovská 1955/278, 190 00 Prague 9, Czech Republic, Data box ID: e5qaihb, electronic filing office: podatelna@sfdi.cz.

“Registration Plate Number” means the state registration plate assigned to the Vehicle under Act on Roads.¹

“Technical Refund” means a refund of a Time-Related Toll Payment made by a cashless payment order, where the payment order received cannot be correctly identified because it is for an amount less than the total amount of the order, or the payment order is for an amount greater than the total amount of the order and the overpayment is to be returned to the payer.

“Domestic Payment” is a payment made from a bank account maintained in the Czech Republic.

¹ It is a synonym for the term number plate according to Act No. 361/2000 Coll., on Road Traffic and on Amendments to Certain Acts, as amended.

“Payment of a Time-Related Toll” or “Payment of a Vignette Fee” means the Payment of any Type of Time-Related Toll in relation to exactly one (1) **Registration Plate Number** by cash or non-cash payment system at the E-shop, a Point of Sale or a Self-Service Kiosk.

“Officially Certified Signature” means a signature whose authenticity in a document is verified by a competent administrative authority or a person authorised to do so.

“User” means a natural or legal person paying a Time-Related Toll.

“Vehicle” means a road motor vehicle in accordance with Section 21(1) of the Act on Roads, with at least four wheels, the maximum permissible weight of which is 3.5 tonnes, which has a valid Time-Related Toll or is exempt from Payment for the period of use of a Toll Road.

“Foreign payment” denotes a payment made from bank accounts outside the Czech Republic and EEA countries or within EEA countries, but in a currency other than the euro.

“Customer Refund” is a refund of a Time-Related Toll paid by any permitted payment method at the User's request.

“Act on Roads” means Act No. 13/1997 Coll., on Roads, in the wording effective from 1 January 2021.

“Toll Road” means a toll section of a motorway marked with a traffic sign indicating that it is a Toll Road whose use by a specified type of motor vehicle is subject to a Time-Related Toll in accordance with Section 20(1) of the Act on Roads.

“Vignette Management” is a remote access tool for making changes to paid motorway Vignette Fees and setting up notifications and contact details at edalnice.cz after entering a Vehicle's Registration Plate Number, country of registration and Authorisation Code.

III. Obligation to Pay Time-Related Tolls

- 3.1. Toll roads may only be used by a Vehicle after the time toll has been Paid, before entering the Toll Road or in the case of an exempt Vehicle². For the determination of the weight category of the Vehicle, the total weight of the Vehicle as stated in the Vehicle registration certificate is decisive. When a trailer or semi-trailer is attached to the Vehicle, their weight is not added.

² According to Section 20a (1) of Act on Roads.

IV. Amount and Validity of Time-Related Tolls

- 4.1. The amount of time tolls is available on edalnice.cz and is set by implementing legislation³.
- 4.2. The Vignette can be paid for 1 year, 30 days or 10 days. The start of the period for which the Vignette is payable must not precede the time of the Vignette Payment and must be no later than 30 days after the Vignette Payment.
- 4.3. The Validity of a Time-Related Toll is calculated from 00 hours 00 minutes 00 seconds (12 midnight) of the chosen commencement date.
- 4.4. date of the Vignette Payment, the Vignette Validity shall commence from the moment the Vignette Payment is recorded in the Vehicle Register, which is also indicated on the Certificate of Payment.
- 4.5. Time-Related Tolls always expire on the last day of their validity at 23 hours 59 minutes 59 seconds (11:59:59 pm). For example, a Time-Related Toll for 1 year paid on 1 May 2023 is valid until 30 April 2024 at 23 hours 59 minutes 59 seconds; a Time-Related Toll for 30 days paid on 1 April 2023 is valid until 30 April 2023 at 23 hours 59 minutes 59 seconds; a Time-Related Toll for 10 days paid on 1 April 2023 is valid until 10 April 2023 at 23 hours 59 minutes 59 seconds.
- 4.6. In the case of Payment of the time toll by bank transfer, the setting of the beginning of the Time Toll Validity is limited so that the payment can be credited to the relevant SFDI account before the beginning of the Time Toll Validity.

V. Payment of Time-Related Tolls

- 5.1. Time-Related Tolls may be paid as follows:
 - a) at a Point of Sale by cash or payment card; a maximum of 5 Time-Related Tolls may be paid at once;
 - b) at the E-shop by cashless transaction at edalnice.cz;
 - c) at a Self-Service Kiosk by cashless transaction using a payment card, where only one Time-Related Toll may be paid at a time.
- 5.2. Based on the Payment of a Time-Related Toll, the following data will be recorded in the Vehicle Register in accordance with Section 21a(4) of the Act on Roads:
 - a) the Registration Plate Number;
 - b) information on the country in which the Vehicle is registered;
 - c) the beginning and end of the period for which the Time-Related Toll is paid;
 - d) an indication of whether the Vehicle is powered by natural gas or biomethane;
 - e) the date and time of Payment of the Time-Related Toll;
 - f) an Email or telephone number, if provided (contact details).

³ Government Regulation No. 240/2014 Coll., on the price, toll rates, toll discounts and the procedure for applying toll discounts, as amended.

- 5.3. The User is responsible for the accuracy of the provided data. Changes of data in the Vehicle Register are regulated by Article IX – Possibilities of Changing Data in the Vehicle Register.
- 5.4. Based on the Payment of a Time-Related Toll and the subsequent entry in the Vehicle Register, the User will receive Confirmation of Payment containing the following details specified in the implementing regulation:
- a) the Registration Plate Number;
 - b) the amount of the time toll;
 - c) the type of time toll;
 - d) information on the country in which the Vehicle is registered;
 - e) information on the period for which the Time-Related Toll was paid;
 - f) information on the beginning and end of the period for which the Time-Related Toll was paid;
 - g) the date and time of Payment;
 - h) an indication of whether the Vehicle is powered by natural gas or biomethane;
 - i) the Authorisation Code;
 - j) information on personal data protection;
 - k) a commercial transaction identification number;
 - l) the document number;
 - m) the Distributor's identification data.
- 5.5. Confirmation of Payment must be kept for any change in the Vehicle Register or refund of the paid Time-Related Toll.
- 5.6. The receipt for the payment of the time toll is a proper document for accounting and tax records.
- 5.7. When making bulk Vignette Payments via the E-shop, the User has the option of uploading a set of Registration Plates for which the Vignette Payment is being made. A single set may contain up to 200 Registration Plate Numbers and must contain the same data for each payment in the set. The Vignette Payment can be made for all Vehicles at once by cashless transaction. The User will receive a download link to a .ZIP file containing the Certificate of Payment for each Vehicle separately to the contact details provided. The download link is valid for five days.
- 5.8. Non-cash Payment of the time toll via the E-shop can be made by VISA, MasterCard, VISA Electron or Maestro credit cards or by a non-cash payment order to the SFDI bank account specified in the Payment Order.
- The payment method according to paragraph 5.8. is free of charge. All payment data is transmitted via a secure channel.
- 5.9. Non-cash Payments of Time-Related Tolls at a Self-Service Kiosk can be made with VISA, MasterCard, VISA Electron and Maestro payment cards.
- 5.10. There are no fees for cashless payments of Time-Related Tolls. A single order in the E-shop containing one or more Time-Related Tolls must be paid in one single payment. It is therefore not possible to pay the amount of an order in two or more payments, even if they are credited

to the SFDI's account with the correct identification data. It is also not possible to pay two or more separate orders for Time-Related Tolls in the E-shop in one joint non-cash payment.

The Payment of an order in the Online Store by wire transfer must be properly identified and credited to SFDI's account by the day immediately preceding the day selected as the onset of the Validity Period of the Time-Based Charge in respect of which the payment has been made in this manner. If an incoming payment to SFDI's account kept with the Czech National Bank does not meet these requirements, payment of the order in the Online Store will not be made and the Payment of the Time-Based Charges included in the order will not be made.

The following is considered to be a correctly identified payment order:

- For a domestic payment system: an order identified with a variable symbol (Czech payment reference number);
- For SEPA payments: enter the order number in the payment reference field ("E2E identification") and at the same time in the remittance information field;
- For foreign payment orders: enter the order number in the remittance information field.

5.11. Time-Related Toll payments made by a cashless payment order that do not contain the correct payment details set out in the E-shop and cannot be correctly identified, payments in an amount lower than the total amount of the order, and payments credited to the SFDI's account later than the day before the start of the Validity of the Time-Related Toll for which the payment is made will be automatically returned to the payer's account. If the amount of a received and correctly identified payment is higher than the total amount of the order, the overpayment will be returned to the payer's account (a Technical Refund).

5.12. Technical refunds of payments made from bank accounts in the Czech Republic will always be sent by domestic payment orders in CZK. These refunds are not subject to any charge from the SFDI.

Technical refunds for payments made from bank accounts held in SEPA Countries will always be made through SEPA Payments in euros, regardless of the currency in which the User made the payment. These refunds are not subject to any charges from the SFDI. If a Technical Refund is less than or equal to CZK 50, the full amount will be set off against the transaction's processing fee and no refund will be made.

Technical refunds for foreign payments made from bank accounts held in SEPA Countries will always be made as foreign payment orders in euros, regardless of the currency in which the User made the original payment. The refund will be sent to the User's bank account subject to the SHA Fee Arrangement, i.e., the SFDI will bear the fees on the payer's side, and the beneficiary will be charged their own bank's fees. These refunds are subject to a remittance fee of CZK 450. If the Technical Refund after the remittance fee has been deducted is less than or equal to CZK 50, the full amount will be set off against the transaction's processing fee and no refund will be made.

Technical refunds for payments made from bank accounts outside SEPA Countries will always be made as foreign payment orders abroad in euros, regardless of the currency in which the User made the original payment. The refund will be sent to the User's bank account subject to the SHA Fee Arrangement, i.e., the SFDI will bear the fees on the payer's side, and the beneficiary will be charged their own bank's fees. These refunds are subject to a remittance fee of CZK 150. If the Technical Refund after the remittance fee has been deducted is less than

or equal to CZK 50, the full amount will be set off against the transaction's processing fee and no refund will be made.

- 5.13. Customer refunds for payments made by payment order from the Czech Republic are subject to a handling fee of CZK 75 for processing the application for a refund of the Vignette Fee. If the amount of the Customer Refund is less than or equal to CZK 75, the full amount will be set off against the transaction's processing and no refund will be made.

Customer refunds for payments made by payment order from bank accounts in SEPA Countries will always be made through SEPA payments in euros, regardless of the currency in which the User made the payment. These refunds are subject to a handling fee of CZK 75 for processing the application for a refund of the Vignette Fee. If the amount to be refunded to the Customer minus the handling fee is less than or equal to CZK 50, the full amount will be set off against the transaction's processing fee and no refund will be made. Customer refunds for foreign payments made from bank accounts kept in SEPA Countries will always be sent as a foreign payment order in euros, regardless of the currency in which the User made the original payment. These refunds are subject to a handling fee of CZK 75 for processing the application for a refund of the Vignette Fee and the foreign payment transfer order is subject to a remittance fee of CZK 450. If the amount to be refunded to the Customer minus the handling fee and the remittance fee is less than or equal to CZK 50, the full amount will be set off against the transaction's processing fee and no refund will be made.

Customer refunds for payments made by payment order from bank accounts held outside SEPA Countries will always be sent as foreign payment orders in euros, regardless of the currency in which the User made the payment. These refunds are subject to a handling fee of CZK 75 for processing the application for a refund of the Vignette Fee and the foreign payment transfer order is subject to a remittance fee of CZK 150. If the amount to be refunded to the Customer minus the handling fee and the remittance fee is less than or equal to CZK 50, the full amount will be set off against the transaction's processing fee and no refund will be made.

- 5.14. Technical and customer refunds are always made to the same bank account or payment card from which the original payment was made. The only exception is in situations where the payment was made at an official Point of Sale, the original bank account or payment card from which the payment was made has ceased to exist, or 320 or more calendar days have elapsed since the date of payment by card, in which case the refund will be made by a non-cash payment order to the bank account designated by the User.

VI. Method of Delivering Confirmation of Payment

- 6.1. Payment Confirmation or a revised Payment Confirmation will be sent electronically to the User who has paid the Vignette Fee by non-cash payment via the E-shop to the Email address provided by the User at the time of paying the Vignette Fee.
- 6.2. Confirmation of Payment will be provided in paper form to Users who pay Time-Related Tolls by cashless transaction at a Self-Service Kiosk, or will be sent electronically to the User's Email if they have provided one.
- 6.3. Confirmation of Payment will be handed over in paper form to Users who pay Time-Related Tolls in cash or by cashless transaction at a Point of Sale.

VII. Subsequent obtaining of a Confirmation of Payment

- 7.1. Through edalnice.cz in the Vignette Administration and after the Authorization Code is entered, which is indicated on the Payment Confirmation, the User has the possibility to enter an e-mail address to which the Payment Confirmation can be sent. No additional Confirmation of Payment may be issued through the Point of Sale, Self-Service Kiosk or other persons authorized to collect the Time Toll.
- 7.2. Through the Call Centre, the User has the possibility to request a Confirmation of Payment to be sent to the e-mail address, if it was entered during the Payment of the time toll or if it was entered additionally on edalnice.cz after entering the Authorization Code.
- 7.3. In the event that the User is not able to obtain an additional Certificate of Payment pursuant to paragraphs 7.1. and 7.2. of this Article, it is possible to request SFDI to issue an additional anonymised Certificate of Payment for accounting and tax purposes, which does not bear the Authorization Code. The issuance of an additional anonymised Certificate of Payment in disputed cases shall be decided by the SFDI.

VIII. Validation of Payment of a Time-Related Toll

- 8.1. Through edalnice.cz or the Call Centre, Users have the opportunity to verify whether a Vehicle has a Paid Time-Related Toll, including the Validity of the Time-Related Toll or whether the Vehicle is exempt from the toll, based on the country of registration and Registration Plate Number of the Vehicle.

IX. Possibility of Changing Data in the Vehicle Register

- 9.1. Payment of a Time-Related Toll is linked to the Vehicle under whose Registration Plate Number and country of registration the Payment is recorded in the Vehicle Register.
- 9.2. The type of Time-Related Toll cannot be changed after it has been paid.
- 9.3. After a Vignette Fee has been paid, the Vehicle's propulsion type can be changed from natural gas to biomethane and vice versa.
- 9.4. Once the Vignette Fee Validity Period commences, it cannot be changed in the Vehicle Register.
- 9.5. Before the Vignette Fee Validity Period commences, the Vehicle Registration Plate Number or country of registration can be changed once in the Vehicle Register at edalnice.cz, in the section Vignette Management, or at a Point of Sale, by entering the Authorisation Code provided in the Payment Confirmation.
- 9.6. Before the start of the Vignette Validity, in the Vehicle Register at edalnice.cz in the Stamp Administration or the Sales Point, its start date can be changed in the period from the date of payment of the Vignette until the date selected as the start date of the Vignette Validity after

- entering the Authorization Code which is indicated on the Certificate of Payment, and provided that the newly selected start of the Vignette Validity may not precede the date on which the change to the start of the Vignette Validity is made and the newly selected start of the Vignette Validity may not exceed the statutory period of 30 days from the date on which the Vignette Payment is made. A change to the start of the Vignette Validity cannot be made if the change would change the price.
- 9.7. Before the start of or during the Vignette Validity, in the Vehicle Register at edalnice.cz in the Stamp Administration, the contact details can be changed once every 24 hours provided by the User for the purpose of sending a Notification or an additional Certificate of Payment after entering the Authorization Code that appears on the Certificate of Payment.
 - 9.8. During the Validity Period of the Time-Based Charge, in order to rectify an error in entering the Vehicle's licence plate number or state, up to two characters of the Vehicle's licence plate number or state may be edited once in the Vehicle Register at edalnice.cz, section Vignette Administration, by entering the Authorisation Code which is shown in the Payment Confirmation. The edit may not change the number of characters of the licence plate originally entered. The edit may not be made for a Vehicle for which there is another valid paid time-based charge in the Vehicle Register. The edit of up to two characters of the licence plate or state of registration of the Vehicle is only possible if the person making the edit waives any claims on the ground of unjust enrichment against SFDI in connection with the edit before making such edit.
 - 9.9. If the Time-Related Toll Validity begins immediately after payment, it is possible to change the Registration Plate Number, the beginning of the Time-Related Toll Validity or the country of registration of the Vehicle in the Vehicle Register at a Point of Sale in the Vehicle Register after entering the Authorisation Code provided in the Confirmation of Payment, but only within 15 minutes of the Time-Related Toll Payment. At the same time, it must be at the Point of Sale where the Time-Related Toll Payment was made.
 - 9.10. After the commencement of the validity of the time fee, it is possible to change the Vehicle Licence Plate Number in the Vehicle Registration section in the cases specified in section 9.8. of that Article and XII. Article - Notification of licence plate number change.
 - 9.11. After making a change to the data in the Vehicle Register pursuant to paragraphs 9.3. to 9.6. and 9.8. to 9.10. of this Article, the User will receive a change Confirmation of Payment.
 - 9.12. It is not possible to change the data in the Vehicle Register at Self-Service Kiosks.
 - 9.13. A Vignette Payment made cannot be transferred to another Vehicle after the start of the Vignette Validity. In the event of a change of Vehicle Owner, the paid Vignette remains valid for the Vehicle, for which License Plate number and Country of Registration the Vignette Payment was recorded in the Vehicle Register. The original Vehicle Owner cannot transfer the paid vignette to another Vehicle, unless otherwise specified below.
 - 9.14. In the event of Vehicle theft, a Time-Related Toll is not transferable to another Vehicle and the SFDI does not bear any responsibility for any property damage.
 - 9.15. In the event of a write-off / ecological liquidation / permanent decommissioning of a Vehicle, a paid Time-Related Toll may not be transferred to another Vehicle.

X. Call Centre

10.1. The Call Centre provides the following support to Users:

- a) Processing of Exemption Notifications;
- b) Processing of Notifications of the lapse of grounds for an Exemption;
- c) Processing of notifications of a change of Vehicle Registration Plate Number;
- d) Processing of requests for a refund of a paid Time-Related Toll;
- e) Provision of information about Time-Related Tolls;
- f) Verification of Time-Related Tolls;
- g) Verification of the Payment of Time-Related Tolls;
- h) Issuance of replacement Confirmation of Payment;
- i) Provision of information about personal data processing;
- j) Processing of requests to exercise data subject rights.

XI. Notification

11.1. The notification pursuant to paragraph 11.2 below will be made by the Notifier. In the event that the person of the Notifier is different from the Owner or Operator of the Vehicle, the submission shall be accompanied by a written power of attorney granted by the Owner or Operator of the Vehicle bearing his/her officially certified signature.

11.2. Notification can be made for:

- a) Notification of a change of registration plate;
- b) Notification of Exemption;
- c) Notification that the reason for the Exemption has passed;
- d) An application for the refund of the time toll.

11.3. The notification must be sent to SFDI in electronic or paper form via::

- a) Data box ID: ws5mh9w;
- b) E-mail: epodatelna@edalnice.cz;
- c) In hard copy (paper) format to the following address: Státní fond dopravní infrastruktury, Sokolovská 1955/278, 190 00 Praha 9, Czech Republic.

The mass notification can only be sent to SFDI in electronic form.

11.4. In the case of electronic submissions, the Notifier must choose one of the following verification options:

- a) Electronic signature;
- b) Data box ID;
- c) **Authorised Conversion** of an Officially Verified Signature.

In the case where the Notifier is a natural person acting on behalf of a public authority, in accordance with Act on Roads and Act No. 297/2016 Coll., on trust services for electronic

transactions, as amended, and the eIDAS Regulation, a qualified electronic signature of the Notifier must be attached to the submission. In this case, unlike submissions by natural persons or other legal entities, submissions by data box alone cannot be considered to comply with the legal requirements for submissions.

- 11.5. You can also use Authorized Document Conversion to file electronically or in paper form.
- 11.6. In the case of submission in paper form, this must include the Certified Signature of the Owner or Operator of the Vehicle. If the Owner or Operator is represented by power of attorney, then the power of attorney granted by him/her must bear his/her Certified Signature.
- 11.7. In the case of submissions in electronic form, the Notifier will receive an electronic message confirming the receipt of his/her submission and subsequently a report on the registration of the submission. If these messages are not received by the Notifier, the submission will be deemed not to have been received and/or registered.
- 11.8. In the case of the submission of the Notice of Change of Registration Plate and the Application for Refund of the Time Toll Paid, compliance with the conditions set out in paragraphs 11.1, 11.4, 11.5 and 11.6 of this Article is not required.
- 11.9. A submission containing all the required elements shall be recorded in the Vehicle Register. The Notifier will be informed about the entry in the Vehicle Register. Submissions are processed without undue delay.
- 11.10. Upon receipt of information about the entry in the Vehicle Register, the Notifier is obliged to check whether the entry has been made correctly. If the Notifier discovers by inspection that the recording has not been made correctly, it shall without undue delay inform the SFDI, which shall verify this fact. In the event that the SFDI finds that the record has not been made correctly, it shall without undue delay arrange for correction and inform the Notifier of this fact.
- 11.11. If the submission does not contain all the required elements, it shall be considered as not having been made and SFDI shall immediately inform the Notifier thereof, including the reason, and the Notifier shall be requested to complete it.

XII. Notification of licence plate number change

- 12.1. After the commencement of a Vignette Fee Validity Period, a change of Vehicle Registration Number may be made in the Vehicle Register due to a change of the Registration Plate Number of the Vehicle for which the Vignette Fee has been paid, or for an exempt Vehicle pursuant to Article XIII. – Notice of Exemption.
- 12.2. A change of Registration Plate Number is made using a form available at edalnice.cz (Notification of a change of Registration Plate Number).
- 12.3. The Notifier who requests a change of the license plate number in the Vehicle Register is obliged to document this fact with a copy of the document documenting the change of the registration number within the same Vehicle, which includes the original and new license plate number and the VIN code of the Vehicle.
- 12.4. SFDI decides on the submitted Notice of Edit of the Vehicle Licence Plate Number in disputed cases.

XIII. Exemption Notification

- 13.1. Vehicles referred to in Section 20a(1) of Act on Roads are Exempted from tolls when using the Toll Road.
- 13.2. Exemption Notifications are sent using a form available at edalnice.cz (Exemption Notification).
- 13.3. Bulk Exemption Notifications are sent using forms available at edalnice.cz (Exemption Notification and Bulk Exemption Notification), in which case the Vehicle's country of registration and Registration Plate Number are only listed in the Bulk Exemption Notification form.
- 13.4. In order to exercise this right, Notifiers must submit an Exemption Notification for the following kinds of Vehicles:
 - a) Vehicles fitted with a special warning light in accordance with a special legal regulation, if they are Vehicles of
 1. the Czech Prison Service;
 2. a provider of emergency medical services, transport of patients in urgent care, and medical transport services;
 3. a component of the integrated rescue system other than those mentioned in points 1 and 2;
 - b) vehicles of the Ministry of the Interior used by the Police of the Czech Republic bearing the inscription "POLICIE" or vehicles of the armed security forces of another country on the basis of reciprocity;⁴
 - c) vehicles of the Armed Forces of the Czech Republic, including vehicles used by the Military Police and bearing the inscription "VOJENSKÁ POLICIE" and vehicles of the Armed Forces of another country on the basis of reciprocity;⁵
 - d) vehicles of customs authorities bearing the inscription "CELNÍ SPRÁVA";
 - e) vehicles of the Fire Rescue Service and volunteer fire brigades bearing the inscription "HASIČI";
 - f) vehicles of the municipal or city police bearing the inscription "OBECNÍ POLICIE" or "MĚSTSKÁ POLICIE";
 - g) vehicles of the Czech Prison Service with a special colour design and marking in accordance with a special legal regulation;
 - j) vehicles of the General Inspectorate of Security Forces and the Security Information Service;
 - k) vehicles operated by a home for persons with disabilities, if they are used for transporting persons with disabilities;
 - m) vehicles of the Administration of State Material Reserves that are classified as state material reserves in accordance with a special legal regulation;
 - n) vehicles of the administrator of the Toll Road;

⁴ The Notification and registration of the Exemption of a Vehicle from Time-Related Tolls are carried out in the case of a Vehicle exempt from the toll in accordance with Section 20a(1)(b) of the Act on Roads, if it is a vehicle of the armed security forces of another country.

⁵ Notification and recording of the Vehicle Exemption from toll is not made for a Vehicle exempted from toll under Section 20a(1)(c) of Act on Roads if it has been assigned a military registration plate.

- o) vehicles running on electricity, hydrogen or hybrid propulsion (CO₂ emissions max 50 g/km), unless the vehicle is assigned a special Registration Plate Number.
- 13.5. A Bulk Exemption Notification can only be submitted if the individual Vehicles have the same Operator and the Vehicles are Exempt for the same reason.
- 13.6. Pursuant to Section 20a(1) of the Act on Roads, certain Vehicles are exempt from Time-Related Tolls on Toll Roads, where the Exemption applies without the need to submit an Exemption Notification; these particularly include the following:
- a) Vehicles transporting a person with a severe disability who holds an identification card of a person with a severe health disability (ZTP) or of a person with a severe disability and a guide (ZTP/P)⁶, if the Vehicle Operator is the afflicted person or a person in a close relationship with the afflicted person;
 - b) Vehicles transporting dependent children who are being treated for cancer or hemoblastosis;
 - c) Vehicles carrying out rescue and liquidation work or protecting the population;
 - d) Vehicles running on electricity, hydrogen or hybrid propulsion (CO₂ emissions max 50 g/km), unless the Vehicle is assigned a special Registration Plate Number⁷.
 - e) Vehicles equipped with a special registration plate for vintage Vehicles⁸ to which a vintage Vehicle licence has been issued⁹.
- 13.7. Based on an Exemption Notification, the following data are entered into the Vehicle Register in accordance with Section 21b(1) and (2) of the Act on Roads:
- a) the Vehicle's Registration Plate Number;
 - b) information on the country in which the Vehicle is registered;
 - c) the reason for the Exemption;
- 13.8. Users of an electric, hydrogen or hybrid Vehicles (CO₂ emission value max 50 g/km) registered abroad must always submit an Exemption Notification, which must include a copy of the Vehicle Registration Certificate, Vehicle logbook, or a certificate of conformity proving that the vehicle meets the criteria for the Exemption.

⁶ Issued in the Czech Republic pursuant to Act No. 329/2011 Coll., on providing benefits for people with disabilities and amendments to related acts.

⁷ Issued in the Czech Republic pursuant to Act No. 56/2001 Coll., on conditions for operating vehicles on roads and on an amendment to Act No. 168/1999 Coll., on liability insurance for damage caused by operation of vehicles and on amendments to certain related acts (the Act on liability insurance for damage caused by operation of vehicles), as amended by Act No. 307/1999 Coll., as amended.

⁸ Issued in the Czech Republic pursuant to Act No. 56/2001 Coll., on conditions for operating vehicles on roads and on an amendment to Act No. 168/1999 Coll., on liability insurance for damage caused by operation of vehicles and on amendments to certain related acts (the Act on liability insurance for damage caused by operation of vehicles), as amended by Act No. 307/1999 Coll., as amended.

⁹ Issued in the Czech Republic pursuant to Decree No. 355/2006 Coll., laying down the method and conditions for the registration, operation and testing of vintage and sports vehicles, and the method and conditions for testing road vehicles registered in the Register of Road Vehicles.

XIV. Notification of the Lapse of Grounds for an Exemption

- 14.1. If the reasons for Exempting a Vehicle from Tolls cease to exist, the Operator (Notifier) is obliged to notify the SFDI of this fact no later than 10 working days after these reasons expire; the SFDI will subsequently record this fact in the Vehicle Register.
- 14.2. Notification of the lapse of grounds for an Exemption is sent using a form available at edalnice.cz (Notification of the Lapse of Grounds for an Exemption).
- 14.3. Bulk notifications of the lapse of grounds for an Exemption are made using forms available on edalnice.cz (Notification of the Lapse of Grounds for an Exemption and Bulk Notification of the Lapse of Grounds for an Exemption), in which case the country of registration and the Registration Plate Number of the Vehicle are only indicated in the form Bulk Notification of the Lapse of the Grounds for an Exemption.
- 14.4. A Bulk Notification of the Lapse of Grounds for an Exemption can only be submitted if the Operator of the individual Vehicles is the same for all Vehicles.
- 14.5. Notification of the Lapse of Grounds for an Exemption must include the following:
 - a) the Vehicle's Registration Plate Number;
 - b) information on the country in which the Vehicle is registered;
 - c) if the Vehicle is subject to more than one Exemption, a specific reason must be given, otherwise all exemptions from the toll will be revoked,
 - d) data on the Vehicle Operator, specifically their:
 1. name(s) and surname, business name or title;
 2. date of birth or, in the case of a legal entity or an individual engaged in business, identification number;
 3. place of residence or registered office of the Vehicle Operator, if the Vehicle is not registered in the Czech Republic;
 - e) the officially verified signature of the Vehicle Operator.

XV. Request for a Refund of a Paid Time-Related Toll

- 15.1. Requests for a refund of paid Time-Related Tolls are made using a form available at edalnice.cz (Application for a Refund of a Paid Time-Related Toll).
- 15.2. Bulk requests for a refund of paid Time-Related Tolls are made using forms available at edalnice.cz (Application for a Refund of a Paid Time-Related Toll and Bulk Application for a refund of Paid Time-Related Tolls), in which case the country of registration and the Registration Plate Number of the Vehicle are only indicated in the Bulk Application for a Refund of paid Time-Related Tolls.
- 15.3. A Bulk request for a refund of paid Time-Related Tolls may only be submitted if the same reason for requesting a refund applies to all paid Time-Related Tolls for which a refund is requested.
- 15.4. Refund of the paid time toll is possible in the case when the time toll payment was made for a Vehicle that is Exempt from time toll according to Section 20a(1)(a) to (g), (j), (m) to (p) of

Act on Roads, and thus a transaction has been made on the part of the Notifier without legal justification, and this fact shall be documented:

- a) a copy of the Confirmation of Payment;
- b) a copy of documents proving that the Vehicle was an exempt Vehicle pursuant to Section 20a(1)(a) to (g), (j), (m) to (p) of the Vehicle Registration Act prior to the start of the Vignette Validity (e.g. a copy of the Vehicle Registration Certificate).

15.5. A partial refund of a paid Time-Related Toll is possible if a Time-Related Toll Payment has been made in full for a Vehicle powered by natural gas or biomethane, which is entitled to a discounted Time-Related Fee (Eco price) according to Section 21(3) of the Act on Roads, and the Notifier has paid an amount higher than is required without a legal reason; this fact shall be proved by:

- a) a copy of Confirmation of Payment,
- b) a copy of documents proving that it is a Vehicle pursuant to Section 21(3) of the Vehicle Registration Act (e.g. a copy of the Vehicle Registration Certificate).

In such cases, an amount equal to the difference between the fully paid Time-Related Fee and the discounted Time-Related Fee (Eco price) that should have been paid shall be returned to the Notifier.

15.6. Reimbursement of a paid Time-Related Toll is possible in the case of duplicate Payment of the Time-Related Toll, when a discounted amount (Eco price) has been paid for a Vehicle that is not powered by natural gas or biomethane, and a full Time-Related Toll was paid for the same Vehicle for the same period at the same time; this is possible only before the beginning of the Validity of the Time-Related Toll and shall be demonstrated by Confirmation of Payment.

After the beginning of the Time-Related Toll Validity, it will no longer be possible to submit an application, except in cases where there is a complete overlap of the Time-Related Toll Validity for both paid Time Fees for the same Vehicle (example: an annual time fee has been paid for the Vehicle in full and a discounted amount with the same effective date from 1.2.2023).

15.7. A duplicate Payment of a Time-Related Toll for the same Vehicle with completely or partially overlapping Electronic Vignette Validity is considered to be a payment without legal grounds on the Notifier's part. If a duplicate Time-Related Toll Payment is made in the form of payment of two annual, thirty-day or ten-day Time Fees, a request for a refund may only be made for the payment of the Time Fee with a later Time-Related Toll Validity date. If a duplicate Time-Related Payment is made in the form of one annual and one thirty-day or ten-day Time Fee, a refund may only be requested for the paid thirty-day or ten-day Time Fee. Duplicate Payment of a Time-Related Toll shall be evidenced by:

- a) a copy of both Confirmation of Payment.

Requests may not be submitted after the start of the duplicate Payment of Time-Related Tolls, except in the case of a complete overlap of the two Time-Related Tolls or in the case of a partial overlap of the two Time-Related Tolls if the Validity of the Time-Related Toll with the earlier start date has not yet ended.

- 15.8. A refund of a paid time fee is possible in cases where a Time-Related Toll Payment is made for a Vehicle that is not subject to a Time Fee (a vehicle over 3.5 tonnes, a trailer, etc.), and this fact shall be evidenced by:
- b) a copy of Confirmation of Payment,
 - c) a copy of documents proving that it is not a Vehicle subject to time charging (e.g. a copy of the Vehicle's registration certificate).
- 15.9. A refund of a paid Time Fee is possible in the case of Payment of a Time Fee for a Vehicle whose country of registration has been incorrectly stated. A refund of the Time Fee can be requested even after the beginning of the Time Fee Validity; this fact shall be evidenced by:
- a) a copy of Confirmation of Payment,
 - b) a copy of the Vehicle registration certificate for which the Vignette Payment should have been correctly made and for which a refund is being sought, showing the error in the details of the Vehicle's country of registration.
- 15.10. It is possible to reimburse Payment of a Time Fee for a "non-existent Vehicle", i.e. a Vehicle, whose Registration Plate has been verified by an inspection of the road vehicle register of a country, insurance company or other institution in accordance with applicable legislation of the country which is listed as the country of registration of the Vehicle, proving that a Vehicle with such a license plate is not registered in that country. If a Time Fee for a "non-existent Vehicle" has been paid, a refund may be requested even after the beginning of the Time Fee Validity, where this fact shall be evidenced by:
- a) a copy of Confirmation of Payment,
 - b) in the case of a Vehicle with a registration plate that is not Czech or Austrian, an extract from the vehicle register of the country, insurance company or other institution in accordance with applicable legislation of the country which is listed as the Vehicle's country of registration with an official translation into Czech (unless it is registered in Slovakia), proving the non-existence of the Vehicle for which a Time Fee has been paid and a refund has been requested.
- The State Fund for Transport Infrastructure shall verify the existence or non-existence of a Vehicle in the Registry of Motor Vehicles of the Czech Republic and Austria. An extract from the register of road vehicles of a country other than the Czech Republic or Austria, including an official translation into the Czech language (except for registers from Slovakia) proving the existence or non-existence of a Vehicle shall be provided by the Applicant at his/her own expense.
- 15.11. The processing of an application for a refund of a Vignette Fee is subject to a handling fee of CZK 75, which will be deducted from the refund in accordance with Article V, paragraph 5.12. For bulk applications for a refund of a Vignette Fee, a handling fee of CZK 75 will be deducted from each refunded Vignette Fee.
- 15.12. Refunds of paid Time Fees in cases where a Time-Related Toll Payment has been paid without a legal reason can be requested within three years from the date of payment of the Time-Related.
- 15.13. The paid time toll, or its proportional part, cannot be refunded, in particular due to theft, total damage, ecological disposal, permanent disablement or temporary immobility of the Vehicle for which the time toll was paid, nor in the case of the impossibility of using certain sections of toll roads due to their repair or due to force majeure or due to measures taken by

state authorities to restrict the movement of persons or non-use of toll roads during the period of validity of the time fee by the Vehicle. SFDI shall not be liable for any property damage resulting from the above reasons.

- 15.14. A refund of a paid Time-Based Charge may not be requested if up to two characters of the Vehicle's licence plate number or state of registration have been edited for the time-based charge concerned pursuant to Art. IX, Section 9.8.
- 15.15. A refund of a paid time-based charge may not be requested if the Vehicle in respect of which the time-based charge has been paid has changed its Owner during the Validity Period of the time-based charge. In this case, the paid time-based charge remains valid as per IX Article 9.13. If the change of the Owner results in a simultaneous change of the Vehicle's licence plate number, the following course of action shall be followed according to Article XII. Notification of a Change of Licence Plate Number.
- 15.16. In disputable cases, the SFDI will decide on submitted applications for a refund of the Vignette Fee.

XVI. Personal Data Processing

- 16.1. All information regarding personal data processing is available at [edalnice.cz](https://www.edalnice.cz).

XVII. Final Provisions

- 17.1. The terms and conditions of payment of the time fee shall come into force and effect on 1 January 2024. The text of the Vignette Conditions is available at [edalnice.cz](https://www.edalnice.cz).